

DRAFT

ANNUAL REORGANIZATIONAL MEETING

July 6, 2017

7:00 PM in Room 145

I. QUORUM CHECK

II. CALL TO ORDER BY DISTRICT CLERK

III. PLEDGE OF ALLEGIANCE

IV. ADMINISTER OATH OF OFFICE

Board Members – Kevin Lennebacker and Jeffrey Wait

V. ORGANIZATION OF THE BOARD

A. ELECTION OF OFFICERS FOR 2017-2018

1. President - Nominations and Election
2. Vice President - Nominations and Election

B. ADMINISTER OATH OF OFFICE

1. President
2. Vice President

C. BOARD APPOINTMENTS

1. District Clerk -Laura Carson
2. District Treasurer/School Business Official – Denise Wist
3. Tax Collector – TBD
4. Purchasing Agent –Merrilyn Clapper
5. Board Secretary -Laura Carson
6. Auditor – Bonadio Group
7. Claims Auditor – Janet McCarty
8. Asbestos (LEA) Designee –Record Retention Officer, Richard Collins, Sr.
9. Attendance Officer – Chelsea Fassett
10. Chief Information Officer – Bonnie Georgi
11. Records Access/Management Officer –Laura Carson
12. District Attorney – Hogan, Sarzinsky, Lynch, DeWind, & Gregory LLP
13. Central Treasurer, Extra Classroom Activities Account – Merrilyn Clapper
14. Comptroller, Extra Classroom Activities Account – Kevin Keane
15. Insurance Adviser - Larry Jouben
16. Director of School Health Services – Dr. Sellers and Maureen Kuhn, FNP/Community Health Center, Cherry Valley
17. Catskill Area School's Employee Benefit Plan Designee to Board of Directors – TheriJo Climenhaga and the District's interim designee – Bonnie Georgi

D. ADMINISTER OATH OF OFFICE

1. Clerk -Laura Carson
2. Superintendent- TheriJo Climenhaga

VI. DESIGNATIONS

A. BANK DEPOSITORIES

NBT - Cherry Valley

B. OFFICIAL NEWSPAPER FOR LEGAL NOTICES

The Daily Star, Oneonta

C. REGULAR MEETING DAY

TAB #1

Set Meeting Schedule

D. MEDICAL FACILITY

Community Health Center, Cherry Valley

E. PRESIDENT TO APPOINT COMMITTEES (Note – Audit Committee needs three members)

VII. OTHER BOARD BUSINESS

A. Petty Cash

1. District Office - \$100
2. Main Office - \$100

B. Authorize Superintendent to make budget transfers (\$2,000 limit)

C. Authorize Superintendent to approve attendance at conferences

D. Authorize Superintendent to certify payroll

E. Authorize Bonding in amounts of Tax Collector = \$1,000,000, Treasurer = \$1,000,000, Other Employees = \$100,000/employee and Courier(inside/outside) = \$25,000/employee to be included in Insurance Package

F. Establish tuition charge for 2017-2018

G. Re-adopt all policies in effect as of the end of the 2016-2017 school year

H. Establish mileage reimbursement rate – \$.01.1/2 below IRS

I. Approve Title I and Title II Committee for 2017-2018

Rebecca Carter	Heather Benson	Kathy David
Kathryn Lane	Emily Gibson	Tracy Lowry
Rhonda King	Robin Tabor	PJ Johnson
Kathi Lennebacker	Erin Seales	Karen Rury
Nicole Knapp	Echo Weller	

J. Appoint Committee on Special Education

Bonnie Georgi, Chairperson/Special Education Coordinator & School Psychologist
Special Education Teacher

Child's Teacher
Child's Parent

Student, if appropriate

Physician Member – upon request

Parent Member – upon request

Laura Buck, Parent Member

K. Appoint Subcommittee on Special Education

Bonnie Georgi, Chairperson/Special Education Coordinator and School Psychologist
Regular Education Teacher
Special Education Teacher
Student, if appropriate

L. Appoint Section 504 Officer – Bonnie Georgi

M. Appoint Title IX Compliance Officer – Bonnie Georgi

N. Appoint Committee on Preschool Special Education

Bonnie Georgi, Chairperson & School Psychologist

Nicole Knapp, Back-up Chairperson

Child's Parent

Physician Member – upon request

Child's Special Education Teacher/Provider

Regular Education Teacher- when appropriate

County Representative

Ashlee Cornelia, Parent Member

O. Review approved list of Impartial Hearing Officers:

School districts need to enter data into web-based system as soon as a request for an impartial hearing is received by the Board of Education. The Board President or Vice President will contact the Hearing Officer. Hearing Officers are appointed on a rotational basis.

P. RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby designate Jeffrey Wait to act on behalf of the Board of Education to make temporary decisions regarding CSE/CPSE recommendations pending full Board approval and/or to appoint an Impartial Hearing Officer, for the 2017-2018 school year.

Q. Appoint Bus Drivers and Substitute Drivers for 2017-2018

Drivers:

Raymond Key

Anthony Lee

Gary Tyler

Thomas Spencer

Robin Seamon

Marian Davis

Robert Wayman

Anton Nirschl

Jeffery Bell

Ginger Cummings

Travis Morton

Substitute Drivers:

Richard Collins

Michaeleen Ward

Brandon Lundy

Melissa Davidson

Patrick Shirey

Richard Collins, Jr.

Terry Prime

Robert Burton

James Johnson

R. RESOLUTION TO EMPOWER TREASURER TO INVEST FUNDS

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District empowers the Treasurer to invest funds as they become available pursuant to School Board policy.

S. RESOLUTION TO EMPOWER TREASURER TO BORROW FUNDS

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District empowers the Treasurer to borrow needed funds using Revenue and/or Tax Anticipation notes upon the recommendation of the Superintendent with the Board of Education approval.

T. ESTABLISH PAY RATE FOR SUBSTITUTE TEACHERS

Non-Certified - \$80.00/day

Non-certified after 60 days of service - \$85.00/day

Certified - \$85.00/day

Certified after 60 days of service - \$90.00/day

VIII. REGULAR MONTHLY BOARD OF EDUCATION BUSINESS

TAB #2

A. Approval of Minutes – June 15, 2017

B. Treasurer’s and Financial Reports - Due to early meeting date the Treasurer’s Reports are not available at this time.

C Building Use Request – CV-S Pony League – June 26, July 3, and July 10, 2017 Baseball Field from 6:00 PM – 8:30 PM

D. Correspondence Received

E. Superintendent’s Report

F. Board of Education Committee Reports

G. Recognition of Visitors

IX. PROPOSED EXECUTIVE SESSION SUBJECT TO BOARD APPROVAL

X. CONSENT AGENDA ITEMS – Consider motion to approve consent agenda items to include RESOLUTIONS #1-7-2017 through #19-7-2017.

A. LUNCH AND BREAKFAST PROGRAM

RESOLUTION 1-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, responsible for administration of one or more schools referred to as the school food authority (SFA), hereby agrees to enter into an agreement to participate in the National School Lunch Program and School Breakfast Program, and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction. The SFA further assures that the school will uniformly implement the required policy with respect to determining the eligibility of children for free and reduced price meals. The following prices will be effective September 1, 2016: Breakfast – 1.00, Lunch – 2.35 (Adult – 3.70), Milk – .45 (Adult - .50), Snack Milk & Juice - .45.

B. LEAD EVALUATORS/EVALUATORS

RESOLUTION 2-7-2017

The Superintendent provided the Board with information showing that Kevin Keane Nicole Knapp and Bonnie Georgi have completed New York State Education Department Training as lead evaluators/evaluators for purposes of Education Law section 3012-d and the District’s Annual Professional Performance Review Plan;

Therefore it is

RESOLVED, Kevin Keane, Nicole Knapp and Bonnie Georgi are hereby certified as lead evaluators/evaluators for purposes of Education Law section 3012-d and the District’s Annual Professional Performance Review Plan.

C. ACCEPT BID FOR ONE 65 PASSENGER BUS LEASE

RESOLUTION 3-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District does hereby award the bus lease bid to the following: Leonard Bus Sales Inc.

D. PERSONNEL

RESOLUTION 4-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District does hereby accept the resignation of Emily Gibson as a Library Media Specialist effective August 31, 2017.

RESOLUTION 5-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District does hereby accept the resignation of Matthew Flint as a Part-time Science Teacher effective August 31, 2017.

RESOLUTION 6-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District does hereby accept the resignation of Heather Benson as a Teacher's Aide effective September 1, 2017.

RESOLUTION 7-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint Mary Mattson, who is permanently certified Special Education, to a position as a Special Education Teacher for a probationary period effective September 1, 2017 through August 31, 2020.

RESOLUTION 8-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint the following to 2017 Summer School positions:

Matthew Flint, Theresa Kilpeck, Patricia Whelihan, Mary Misiewicz, and Tanya Lighthall (substitute).

*Summer School is contingent on the enrollment figures.

RESOLUTION 9-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent and as per requirements of Civil Service Law, does hereby provisionally appoint David Mayton as the Head Custodian effective July 24, 2017.

RESOLUTION 10-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint Heather Benson to a position as a Licensed Teacher's Assistant for a probationary period effective September 1, 2017 through August 31, 2021.

RESOLUTION 11-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint Nicole Knapp and Kevin Keane as the Dignity for All Students Act co-coordinators for the 2017-2018 school year.

RESOLUTION 12-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint the following to positions as Teacher's Aides effective July 1, 2017 for the 2017-2018 school year or until a position is deemed unnecessary:

September Amspacher	Heather Benson	Rebecca Brown	Catherine Hayes
Gina Johnson	Diane Kroon	Fran Mabie	Joslyn Mabie
Candance McCord	Colleen Sheldon	Peg Traficante	

RESOLUTION 13-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint the following to a position as an LPN/Teacher's Aide effective July 1, 2017 for the 2017-2018 school year or until a position is deemed unnecessary:
Mary Misiewicz

RESOLUTION 14-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint PJ Johnson to the position as the Continuing Education Coordinator for the 2017-2018 school year.

RESOLUTION 15-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the following as Support Staff Substitutes for the 2017-2018 school year:

John Auld	Cooperstown	Terence Brant	Cherry Valley
Mary Fralick	Roseboom	Kimberly Grimm	Cooperstown
Teena Harvey	Cherry Valley	Kimberly Diamond	Sharon Springs
Kyle Jaquay	Cherry Valley	Cody Sears	Schenevus
Michele VanDewerker	Cherry Valley	Laura Freer	Cherry Valley
Karen Whiteman	East Springfield	Theresa Wilmot	Cherry Valley
Holly Patterson	Cherry Valley	Emily Shults	Canajoharie
Tanya Lighthall	Fort Plain	Bobbie Ann Templin	Cherry Valley
Barbara VanSpanje	Cherry Valley		

RESOLUTION 16-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the following as Substitute Teachers for the 2017-2018 school year:

John Auld	Cooperstown	Keith Blankley	Cherry Valley
Terence Brant	Cherry Valley	Laura Freer	Cherry Valley
Wendy Ertefai	Cooperstown	Kaitlyn Fox	Cherry Valley
JoAnn Fralick	Cherry Valley	Mary Fralick	Roseboom
Diane Graf	Cherry Valley	Emily Shults	Canajoharie
Karoline Hoos	Sloansville	Mary Auld	Cooperstown
Linda Hurley	Cherry Valley	Kyle Jaquay	Cherry Valley
Patricia Johnson	Cherry Valley	Janet McCarty	East Springfield
Camilla Obermeyer	Cooperstown	Karen Whiteman	East Springfield
Edward Watt	Palatine Bridge		

RESOLUTION 17-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint the following as the After School Program coordinator for the 2017-2018 school year: Kim Gray

RESOLUTION 18-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint the following as After School Program employees for the 2017-2018 school year: Natalie Davis and Kayleigh Baker

RESOLUTION 19-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby approve the following as a volunteer for the 2017-2018 school year: Hilary Lusk

XI. NEW BUSINESS

XII. OLD BUSINESS

A. POLICY REVIEW

TAB #3

RESOLUTION 20-7-2017

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District does hereby conduct a second reading of Policy and Regulation updates: 1741, Home-Schooled Students, 4531 Field Trips and Excursions, 4532 School Volunteers, 5151, Homeless Children, 5420, Student Health Services, and 5500 Student Records.

XIII. ADJOURNMENT