

**CHERRY VALLEY – SPRINGFIELD  
CENTRAL SCHOOL**

PO Box 485  
Cherry Valley, New York 13320

The Cherry Valley – Springfield Central School is  
an equal opportunity/affirmative action employer.

Application for  
**TEACHER**  
at the  
Cherry Valley – Springfield Central School

**INSTRUCTIONS FOR APPLYING:** Please send a personal letter outlining your qualifications, an up-to-date resume, completed application form including a minimum of five current professional references, college transcripts, three current letters of recommendation, and all supporting materials to:

Superintendent  
Cherry Valley – Springfield Central School  
PO Box 485  
Cherry Valley, New York 13320  
607-264-9332  
607-264-9023 Fax

1. Please fill out this application and forward it with your personal letter outlining your qualifications and an up-to-date resume to the address printed above. Fill out the entire application in detail. Do not say, "See Resume" or "See Attached Material". Please supply a complete list of all FULL-TIME experiences both within and outside the field of education.
2. You are invited to tell of achievements which you look upon with pride; attach selected supportive material with your cover letter if you wish.
3. Please forward your credentials, transcripts, and letters of recommendation to the above address.

**PERSONAL INFORMATION**

NAME \_\_\_\_\_

Last

First

Middle

Other Name(s) \_\_\_\_\_

(Please provide any additional information regarding maiden name, change of name, use of an assumed name or nickname which is necessary to enable a check of your work or school records.)

Present Position: \_\_\_\_\_

Type of Organization or School District and Grade Levels \_\_\_\_\_

Present Home Mailing Address

Present Business Mailing Address

Street

Name of Institution

City, State, Zip

Street

Telephone Number

City, State, Zip

Telephone Number

## CERTIFICATION (List All Certifications)

State	Date Issued	Date Expires	Subject Validity	Certificate Number

## PROFESSIONAL PREPARATION

Institution	Location	Dates	Nature of Studies Major/Minor	Diploma/Degree	Date Granted

*Summarize graduate work beyond the highest degree earned or graduate work not leading to a degree.*

Institution	Location	Dates	Indicate Major Concentrations	Credits	Additional Information

**Scholastic Honors**

**Professional Memberships**

## RELATED PROFESSIONAL EXPERIENCE

(Educational travel, lectures, addresses, publications, organizational memberships, committee chairs or memberships, participation in educational experiments, innovations, special programs, elective positions held, community and social services, scouting, recreations, etc.)

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## PROFESSIONAL EXPERIENCE

Dates	Name & Location of Institution	Position/Salary	Total Years	Enrollment

## EMPLOYMENT HISTORY

Dates	Firm/Institution	Nature of Work	Full Time	Summers, Vacations, Etc.

## PRIOR TENURE RECORD

(All applicants must complete and sign in order to assure compliance with provision of Section 3012 of the Education Laws of the State of New York.)

Have you ever received TENURE in any school district or board of cooperative educational services (BOCES) anywhere in New York State?    ? Yes    ? No

If yes, please indicate \_\_\_\_\_  
( Name of School District or BOCES) (Date of Tenure)

## GENERAL INFORMATION

NYS Teachers' Retirement System Member?    ? Yes    ? No    If yes, indicate number \_\_\_\_\_

Have you ever been dismissed from a position?    ? Yes    ? No    If yes, please explain \_\_\_\_\_

Have you ever been convicted of a crime? (You may omit minor traffic violations or arrests without convictions. Include convictions while in Military Service.) Conviction of a crime is not necessarily an absolute bar to employment. If you have a conviction, you will be asked for additional information concerning the conviction. A review will be made according to the standards and factors in Section 752 and 753 of the Correction Law.    ? Yes    ? No

Are you a U.S. citizen or eligible to work in the U.S.?    ? Yes    ? No

