

DRAFT

ANNUAL REORGANIZATIONAL MEETING

July 2, 2009

7:00 PM in Room 145

I. CALL TO ORDER BY DISTRICT CLERK

II. ROLL CALL AND QUORUM CHECK

III. PLEDGE OF ALLEGIANCE

IV. ADMINISTER OATH OF OFFICE

Board Member – Frank McGrath

V. ORGANIZATION OF THE BOARD

A. ELECTION OF OFFICERS FOR 2009-2010

1. President - Nominations and Election
2. Vice President - Nominations and Election

B. ADMINISTER OATH OF OFFICE

1. President
2. Vice President

C. BOARD APPOINTMENTS

1. District Clerk -Laura Carson (\$110/Meeting)
2. District Treasurer -Victoria P. Gaughan
3. Deputy Treasurer –Betty Short
4. Tax Collector – Betty Short (\$2,500 Stipend)
5. Purchasing Agent –Merrilyn Duesler
6. Board Secretary -Laura Carson
7. Auditor -Moore and Hart, Utica
8. Claims Auditor – Janet McCarty (\$20/hour)
9. Internal Auditor – Raymond G. Preusser, CPA, P.C.
10. Asbestos (LEA) Designee –Record Retention Officer, Laura Carson
11. Attendance Officer – Steven Davis
12. Records Access/Management Officer –Laura Carson (\$1,000 Stipend)
13. District Attorney – Hogan, Sarzinsky, Lynch, Surowka & DeWind and ONC/BOCES
Legal Services
14. Central Co-Treasurers, Extra Classroom Activities Account – Paula Weaver and Teena Harvey
15. Comptroller, Extra Classroom Activities Account – Steven Davis
16. Insurance Adviser - Larry Jouben
17. School Physician – Dr. Sellers/Community Health Center, Cherry Valley
18. Catskill Area School's Employee Benefit Plan Designee to Board of Directors – Robert Miller
and the District's interim designee – Steven Davis

D. ADMINISTER OATH OF OFFICE

1. Clerk -Laura Carson
2. Superintendent-Nicholas J. Savin

VI. DESIGNATIONS

A. BANK DEPOSITORIES

NBT - Cherry Valley
JP Morgan Chase – Binghamton

B. OFFICIAL NEWSPAPER FOR LEGAL NOTICES

The Daily Star, Oneonta

C. REGULAR MEETING DAY

Set Meeting Schedule

D. MEDICAL FACILITY

Community Health Center, Cherry Valley

E. PRESIDENT TO APPOINT COMMITTEES

VII. OTHER BOARD BUSINESS

A. Petty Cash

1. District Office - \$100
2. Main Office - \$100

B. Authorize Superintendent to make budget transfers (\$500 limit)

C. Authorize Superintendent to approve attendance at conferences

D. Authorize Superintendent to certify payroll

E. Authorize Bonding in amounts of Tax Collector = \$1,000,000, Treasurer = \$1,000,000, Other Employees = \$100,000/employee and Courier(inside/outside) = \$25,000/employee to be included in Insurance Package

F. Establish tuition charge for 2009-2010

G. Re-adopt all policies in effect as of the end of the 2008-2009 school year

H. Establish mileage reimbursement rate – \$.01.1/2 below IRS (\$.57)

I. Approve Participation in ESEA Title I, II, IV, VI, and PCEN

J. Approve Title I and Title II Committee for 2009-2010

Sandy Graham
Kathryn Lane
Fran King
Lillian Hayes
Lauren Crisman
Erin Buel

Tom Kowall
Lillian Armstrong
Steve Davis
Rhonda King
PJ Johnson

Melissa Manikas
Grace Coddington
Tracy Lowry
Margaret Yerdon
Kathi Lennebacker

K. Appoint Committee on Special Education

Bonnie Leonard, Chairperson/Special Education Coordinator & School Psychologist
Special Education Teacher
Child's Teacher
Child's Parent
Student, if appropriate
Physician Member - (Dr. Sellers or Maureen Kuhn)
Laura Buck, Parent Member
Mary Fralick, Parent Member
Barbara VanSpanje, Parent Member

L. Appoint Subcommittee on Special Education

Bonnie Leonard, Chairperson/Special Education Coordinator and School Psychologist
Regular Education Teacher
Special Education Teacher
Student, if appropriate

M. Appoint Section 504 Officer – Bonnie Leonard

N. Appoint Title IX Compliance Officer – Bernadette Nickerson

O. Appoint Committee on Preschool Special Education

Bonnie Leonard, Chairperson & School Psychologist
Parent Member
Child's Parent
Physician Member – (Dr. Sellers or Maureen Kuhn)
Child's Special Education Teacher/Provider
Regular Education Teacher- when appropriate
County Representative
Barbara VanSpanje, Parent Member

P. Review approved list of Impartial Hearing Officers:

School districts need to enter data into the web-based system as soon as a request for an impartial hearing is received by the Board of Education. The Board President or Vice President will contact the Hearing Officer. Hearing officers are appointed on a rotational basis.

Q. Appoint Bus Drivers and Substitute Drivers for 2009-2010

Drivers:

Michael Fox	James Johnson	Lyman Johnson	William Armitstead
Robin Seamon	Marian Santoro	John French	Jeffery Bell
Theodore Duesler	Sue Cornelia	Ginger Cummings	Helen Rosenthal
Brandon Lundy			

Substitute Drivers:

Richard Collins	Warren Stannard	Dennis Hathaway	Michaelleen Ward
Gary Tyler	Patrick Shirey	Robert Wayman (pending)	
Richard Collins, Jr.	Terry Prime (pending)		

Occasional Drivers:

David Lamouret	Blaise Drugatz
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R. RESOLUTION TO EMPOWER TREASURER TO INVEST FUNDS

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District empowers the Treasurer to invest funds as they become available pursuant to School Board policy.

S. RESOLUTION TO EMPOWER TREASURER TO BORROW FUNDS

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District empowers the Treasurer to borrow needed funds using Revenue and/or Tax Anticipation notes.

T. ESTABLISH PAY RATE FOR SUBSTITUTE TEACHERS

Non-Certified - \$75.00/day

Non-certified after 60 days of service - \$80.00/day

Certified - \$80.00/day

Certified after 60 days of service - \$85.00/day

VIII. REGULAR MONTHLY BOARD OF EDUCATION BUSINESS

A. Approval of Minutes – June 25, 2009

B. Treasurer's and Financial Reports - Due to early meeting date the Treasurer's Reports are not available at this time.

C. Building Use – 1) Cooperstown Central School Autism Program to use Rooms 103 & 104 July 6, 2009 – August 14, 2009 from 8 AM to 1 PM. 2) Bassett Hospital to use the Distance Learning Room on July 13, 2009 from 8 AM – 10 AM.

D. Superintendent's Report – Construction Management Contract Update

E. Recognition of Visitors

F. Board of Education Committee Reports

CONSENT AGENDA ITEMS – Consider motion to approve consent agenda items to include RESOLUTIONS #1-7-2009 through #7-7-2009

IX. OLD BUSINESS

A. CROP MEMORANDUM OF AGREEMENT

RESOLUTION 1-7-2009

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, does hereby approve the Memorandum of Agreement with Otsego Northern Catskills BOCES for the Creating Rural Opportunities Partnership (CROP) After School and Summer Program for the period of July 1, 2009 through June 30, 2010 as per ATTACHMENT IX A.

X. NEW BUSINESS

A. LUNCH AND BREAKFAST PROGRAM

RESOLUTION 2-7-2009

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, responsible for administration of one or more schools referred to as the school food authority (SFA), hereby agrees to enter into an agreement to participate in the National School Lunch Program and School Breakfast Program, and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction. The SFA further assures that the school will uniformly implement the required policy with respect to determining the eligibility of children for free and reduced price meals.

B. TRANSPORTATION CONTRACT

RESOLUTION 3-7-2009

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, does hereby approve the Innovative Programs Transportation Contract with ONC BOCES as per Attachment XB.

C. PERSONNEL

RESOLUTION 4-7-2009

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby accept the resignation of Marian Santoro as a Food Service Worker and reappoints her to a full time Bus Driver position effective July 2, 2009.

RESOLUTION 5-7-2009

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint Pegeen Traficante to the position as the PreK Family Worker (\$20/hour) for the 2009-2010 school year.

RESOLUTION 6-7-2009

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint the following as Substitute Teachers for the 2009 –2010 school year:

Kathryn Lane	Cherry Valley	Dennis Malcolm	Ames
Jane Yager	Canajoharie	Diane Graf	Cherry Valley
Ruthanne Shanks	West Winfield	Karen Whiteman	East Springfield
Janet McCarty	East Springfield	Janine Nelson	Canajoharie
William Nelson	Canajoharie	Janice Yost	Canajoharie
Kevin Yost	Canajoharie	John Auld	Cooperstown
Samantha Armstrong	Richfield Springs	Richard Daley	Springfield Center
Melissa Manikas	Springfield Center	Barbara Monie	Cooperstown
Carol Page	Cherry Valley	Lynette Lyons	Cherry Valley

RESOLUTION 7-7-2009

RESOLVED, that the Board of Education of the Cherry Valley-Springfield Central School District, upon the recommendation of the Superintendent, does hereby appoint the following as Instructional Support Staff Substitutes for the 2009-2010 school year:

Lillian Armstrong	Springfield Center	Karen Whiteman	East Springfield
Jane Yager	Canajoharie	Ann Ostrander	Springfield Center
Mildred VanDerwerker	Cherry Valley	Judith Hall	Springfield Center
Nancy Bukovsky	Cooperstown	John Auld	Cooperstown
Melissa Manikas	Springfield Center	Lynette Lyons	Cherry Valley
Jennifer Kraham	East Springfield	Lori Fink	Cooperstown

XI. EXECUTIVE SESSION

To discuss particular personnel matters for particular persons.

XII. ADJOURNMENT