

Cherry Valley-Springfield Endowment Foundation

Post Office Box 33, Cherry Valley, New York 13320

Board of Directors

Susan Drake
Christine Erway
Amy Herr
Deborah Horvath
Ellen Johnson**
**Chairperson



Board of Directors

Kathi Lennebacker
Kim Thompson
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TheriJo Climenhaga*
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*Non-voting member

To Further the Quality of Education and Expand
Educational Opportunities

Mini Grant Proposal Response Categories

(Please type responses if possible)

1. **Rationale:** Identify the instructional area this project/activity will enrich/support. Explain briefly how this activity will enhance student needs in this area.
2. **Work Plan:** Explain how you anticipate students will be involved in the activity/project. Include materials and resources needed and examples of student learning activities to be used.
3. **Outcomes:** Identify what students will know and be able to do as a result of this project/activity.
4. **Evaluation:** Briefly explain how the project/activity will be assessed
5. **Budget:** Outline the project/activity expenses for materials and other resources.

Eligibility:

Teachers, students, parents, Cherry Valley-Springfield community members or organizations may submit applications for grants. Grants are awarded at the direction of the Foundation Board of Directors to the Cherry Valley-Springfield Central School for the specific purpose proposed in the grant application. No grants are awarded to individuals or other groups.

**Deadlines for Application Submission: November 19, 2019,
January 21, 2020, March 17, 2020, May 12, 2020, September 15, 2020,
October 20, 2020, November 17, 2020**

Application:

Submit 1 copy of cover page.

Submit 1 copy (typed) of the five requested narrative categories.

Mail to the address above **or** leave at CV-SCS Superintendent's Office.

Evaluation:

Awards are merit based. Proposals may be funded in whole or in part.

Proposals will be evaluated by the CV-SEF Board of Directors.

Requirements:

Monies can only be used for the specific purpose as outlined and approved in the application. Funds cannot be used for stipends. Applicants must submit receipts of monies expended within 30 days of completion of the project. Recipients may be asked to showcase their project for purposes of community awareness.

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Mini Grant Proposal Application Form 2019-2020 School Year

Name(s) _____

Organization _____

Grade Level _____ #Students Involved _____

Project/Activity Title: _____

Total Project/Activity Cost Request: _____

**I have shared this proposal with my immediate supervisor for approval.

Supervisor Signature _____

Applicant Signature _____

Please complete the CV-SEF Mini Grant Award proposal. Include responses to the categories listed below.

1. Rationale
2. Work Plan
3. Outcomes
4. Evaluation
5. Budget

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